



**Town of Surfside
Building and Zoning Department**

Hours: 9:00 AM – 3:00 PM

9293 Harding Avenue

Surfside, FL 33154

305-861-4863

www.townofsurfsidefl.gov

Contractors' Requirements

Please Note:

All names appearing on the required Licenses & Certificates MUST MATCH the company name or individual contractor's name registering with the Town of Surfside.

The following information must be submitted to the Building and Zoning Department in order to register contractors with the Town of Surfside:

State Certified:

1. Copy of the current State of Florida Certified License.
2. Certificate of Insurance* which indicates the Town of Surfside as the Certificate Holder. The Certificate of Insurance must include the category of work being insured.
3. Workers compensation must include the Town of Surfside as the Certificate Holder. Individuals and companies providing an exemption must bring the new exemption card which indicates "Meets Re-issuance Requirements".
4. Copy of Occupational License from permanent branch office.

Dade County Certified:

1. Dade County's Certificate of Competency.
2. Municipal Contractor's Occupational License.
3. Miami-Dade County Occupational License from permanent branch office.
4. Certificate of Insurance* (see above: State Certified, Item #2)
5. Workers Compensation (see above: State Certified, Item #3)

A Municipal Contractor's License may be purchased at:
140 West Flagler Street, 14th Floor
Phone: (305) 375-2901

***FOR ELECTRICAL CONTRACTORS:** *The Certificate of Insurance amount must be at least \$500,000 as per State requirements. A permit will not be issued to an electrical contractor whose Certificate of Insurance indicates less than this amount.*

